

# PUBLIC ADMINISTRATION

Course Title : Public Administration: Concepts and Practice  
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University of Waseda, Tokyo-JAPAN  
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## DESCRIPTION

- PUBLIC ADMINISTRATION IS A FIELD WITH A SURPRISINGLY RICH HERITAGE.
- THE PURPOSE OF THE STUDY OF PUBLIC ADMINISTRATION IS TO PROMOTE A SUPERIOR UNDERSTANDING OF GOVERNMENT AND ITS RELATIONSHIP WITH THE SOCIETY IT GOVERNS, AS WELL AS TO ENCOURAGE PUBLIC POLICIES MORE RESPONSIVE TO SOCIAL NEEDS AND TO INSTITUTE MANAGERIAL PRACTICE ATTUNED TO EFFECTIVENESS, EFFICIENCY, AND THE DEEPER HUMAN REQUISITES OF THE CITIZENRY.
- BY POPULAR DEFINITION, THE FORMAL STUDY OF THE SUBJECTS IS BARELY MORE THAN A CENTURY OLD.

## DESCRIPTION

- HOWEVER DURING THAT CENTURY, GOVERNMENTAL BUREAUCRACIES HAVE GROWN LARGE AND MATURE.
- FROM ITS BEGINNING, THE DISCIPLINE HAS ALSO ENJOYED EXTENSIVE INTERACTION BETWEEN THOSE WHO STUDY THE SUBJECT AND THOSE WHO PRACTICE IT ALLOWING FOR MORE INTENSIVE EXPERIMENTATION THAN HAS BEEN POSSIBLE IN SOME SOCIAL SCIENCES.

## DESCRIPTION

- PUBLIC ADMINISTRATION IS OFTEN CHARACTERIZED AS A FRAGMENTED FIELD—ONE THAT IS PULLED IN COMPETING DIRECTIONS BY DIFFERENT INTELLECTUAL AND DISCIPLINARY PERSPECTIVES, AS WELL AS BY THE CONCERNS OF PRACTICE AND THEORY.
- NEVERTHELESS, IT DOES HAVE A COMMON CORE OF KNOWLEDGE AND COHERENT INTELLECTUAL HISTORY.

## THE PURPOSE

- THE PURPOSE OF THIS COURSE IS TO PROVIDE AN ESSENTIAL RESOURCE FOR UNDERSTANDING THIS CORE AND CENTRAL SET OF IDEAS.

## THE CONTENT

- THE COURSE WILL DISCUSS CONCEPTS, IDEAS, HISTORICAL PERSPECTIVES AND INTELLECTUAL FRAMEWORKS THAT ARE FUNDAMENTAL TO UNDERSTANDING CONTEMPORARY PUBLIC ADMINISTRATION. HOWEVER AS THERE IS A TIME CONSTRAIN FOR STUDENTS IN THIS CLASS TO ABSORP A NORMAL FULL COURSE ON THE THEORY AND PRACTICAL APPLICATION OF PUBLIC ADMINISTRATION, THE THEME OF THE COURSE WILL BE FOCUSED AROUND THE CONCEPTS AND INTERRELATIONS BETWEEN **GOVERNANCE, ADMINISTRATION AND DEVELOPMENT**. SOME OF THE CASES WILL BE TAKEN FROM THE EXPERINCE OF INDONESIA IN ITS PROCESS OF TRANSFORMATION TO A DEMOCRATIC GOVERNANCE.

## THE METHOD

- THE COURSE WILL BE CONDUCTED THROUGH A COMBINATION OF LECTURES AND CLASS DISCUSSIONS.
- THE REQUIREMENTS ARE: STUDENT'S ATTENDANCE, COMPLETION OF ASSIGNMENTS, AND ACTIVE PARTICIPATION IN CLASS DISCUSSION.
- STUDENT SHOULD COME TO THE CLASS WITH HIGH MOTIVATION AND PREPARATION BASED ON THE TOPIC SCHEDULED FOR EACH SESSION.

## THE METHOD

- STUDENTS ARE EXPECTED TO COME TO THE CLASS PREPARED WITH THE SUBJECT TO BE DISCUSSED AT THE RESPECTIVE SESSION.
- THE DAY WILL TYPICALLY START AND END WITH CLASS DISCUSSIONS.
- TO FACILITATE MORE INTENSIVE DISCUSSIONS, DEPENDING ON THE NUMBER OF STUDENT, THE CLASS WILL BE ORGANIZED IN GROUPS.
- ON THE FINAL DAY, THE CLASS WILL TURN INTO A SEMINAR TO HEAR, AND COMMENTS ON, THE PRESENTATION TO BE GIVEN BY EACH GROUP.

## THE GRADE

THE GRADE WILL BE BASED ON:

- 30% OF CLASS ATTENDANCE AND PARTICIPATION,
- 30% OF CLASS ASSIGNMENTS AND PAPERS, AND
- 40% OF THE FINAL PAPER.

## COURSE MATERIAL

- ❑ THE COURSE DRAWS ITS MATERIALS FROM A VARIETY OF SOURCES IN PARTICULAR (ALTHOUGH NO LIMITED TO) AS LISTED IN THE SELECT BIBLIOGRAPHY BELLOW.
- ❑ TO PREPARE FOR THE COURSE, STUDENTS ARE ADVISED TO ACCESS THE COURSE MATERIAL FOR THIS LECTURE AT [www.ginandjar.com](http://www.ginandjar.com) TITLED: "**PUBLIC ADMINISTRATION: CONCEPTS AND PRACTICE**".

## MAIN REFERENCES

- FREDERICSON, H. GEORGE AND KEVIN B. SMITH. ***THE PUBLIC ADMINISTRATION THEORY PRIMER***. WESTVIEW PRESS, USA. 2002.
- KARTASASMITA, GINANDJAR. ***REINVENTING INDONESIA (A MONOGRAPH)***. WEATHERHEAD CENTER FOR INTERNATIONAL AFFAIRS, HARVARD UNIVERSITY, USA. 2004. [www.ginandjar.com](http://www.ginandjar.com)
- RONDINELLI, DENNIS A. AND G. SHABBIR CHEEMA. ***REINVENTING GOVERNMENT FOR THE TWENTY-FIRST CENTURY: STATE CAPACITY IN A GLOBALIZING SOCIETY***. KUMARIAN PRESS, INC., BLUE HILLS AVENUE, BLOOMFIELD, USA. 2003.
- TURNER, MARK M. AND DAVID HULME. ***GOVERNANCE, ADMINISTRATION AND DEVELOPMENT: MAKING THE STATE WORK***. KUMARIAN PRESS INC., USA. 1997.

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11

## CLASS SCHEDULE

DATE	S	TIME	TOPICS
Tuesday, Feb 12, 2008	I	09:10 – 09:30	Course and Class Introduction
		09:30 – 10:30	Concepts and Definitions of Public Administration
	II	10:40 – 11:30	--Continued--
		11:15 – 12:10	Public Administration as a Developing Discipline
	III	13:00 – 14:30	New Paradigms of Public Administration
Wednesday, Feb 13, 2008	IV	09:10 – 10:30	Current issues in Public Administration
	V	10:40 – 12:10	--Continued--
	VI	13:00 – 14:30	Administration and Development
Thursday, Feb 14, 2008	VII	09:10 – 10:30	Administration and Development (continued)
	VIII	10:40 – 12:10	Presentation of individual midterm paper
	IX	13:00 – 14:30	--Continued--
Friday, Feb 15, 2008	X	09:10 – 10:30	Administration, Development and Governance: case study
	XI	10:40 – 12:10	--Continued--
	XII	13:00 – 14:30	--Continued--
Saturday, Feb 16, 2008	XIII	09:10 – 10:30	Group Discussion
	XIV	10:40 – 12:10	--Continued--
	XV	13:00 – 14:30	<ul style="list-style-type: none"> <li>• Assignment for Final Paper</li> <li>• Conclusion</li> </ul>

## LECTURE MATERIAL

# PUBLIC ADMINISTRATION: CONCEPTS AND PRACTICE

Prof. Ginandjar Kartasmita



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## CONTENTS

- I. CONCEPTS AND DEFINITION
- II. PUBLIC ADMINISTRATION AS A DEVELOPING DISCIPLINE
- III. NEW PARADIGMS OF PUBLIC ADMINISTRATION
- IV. CURRENT ISSUES IN PUBLIC ADMINISTRATION
- V. DEVELOPMENT AND ADMINISTRATION (I)
- VI. DEVELOPMENT AND ADMINISTRATION (II)
- VII. DEVELOPMENT AND ADMINISTRATION (III)
- VIII. FROM DEVELOPMENT TO DEMOCRACY: *LESSON FROM INDONESIA*
- IX. MAKING GOVERNMENT WORK FOR THE POOR: *THE CASE OF INDONESIA*
- X. NATIONAL COMMUNITY EMPOWERMENT PROGRAM: *A CASE STUDY*

*REFERENCES*

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14